

Officer Decision Record



This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

Decision Maker:	Suzan Harrington, Director of Corporate Services and Commissioning
Lead Officer:	Angela Crossland, Head of Community, Partnerships and Customers
Title of Decision:	Award of contract to Two Ridings Community Foundation to administer the Tadcaster Business Flood Grant Scheme
Ward(s) Affected:	Tadcaster
Type of Decision:	<input type="checkbox"/> Key decision <input type="checkbox"/> Non-key decision discharging (or connected to the discharge of) an Executive function <input type="checkbox"/> Specific delegation from Council or Committee <input type="checkbox"/> Grant of permission / licence <input type="checkbox"/> Affecting the rights of an individual <input checked="" type="checkbox"/> Awarding a contract or incurring expenditure which materially affects the financial position of the Council <input type="checkbox"/> Decision under urgency
Details of decision:	<p>RESOLVED:</p> <p>That, under delegated authority through the urgent decision made by Chief Executive Officer on 01.04.22, to award contract to Two Ridings Community Foundation to administer the Tadcaster Business Flood Grant Scheme: the grant with scheme value of £122,500 with an administrative management fee of £12,250. The scheme will include:</p> <p>a. Identification of Tadcaster town centre businesses affected by flooding in February 2022.</p>

	<p>b. Develop application process for businesses to apply for funding.</p> <p>c. Develop evaluation/due diligence process for award.</p> <p>d. Distribution of award of funding.</p> <p>e. Monitoring use of funding in accordance with application criteria.</p>
Reason for decision:	To offer immediate assistance to Tadcaster town centre businesses significantly affected by Storm Franklin. To provide an effective delivery mechanism for grant funding. Due to urgency and previous due diligence to make the award under exemption to the Contract Procedure Rules under rule 31.2
Alternative options considered and rejected:	The alternative option would be to complete a full procurement process. However, the time in which it would take to complete the procurement process negates the immediacy of the current situation for Tadcaster businesses.
Member Interests: <i>(Name of any Member who has declared a conflict of interest in relation to the decision and details of any dispensation granted by the Head of Paid Service if appropriate)</i>	None.
Legal, Financial or other implications:	None.
Background papers:	Chief Executive Urgent Decision 1 April 2022
Contact details for further information:	Angela Crossland, Head of Community, Partnerships and Customers acrossland@selby.gov.uk
Signed:	<i>Signature redacted</i> Suzan Harrington, Director of Corporate Services and Commissioning
Date of Decision:	7 April 2022